

## Volunteer Position Description Form



Organisation name:	Lions Village Licola Inc. T/as Licola Wilderness Village
Location of position:	Licola Victoria 3858
Contact person: Contact number:	Volunteer Co-ordinator - Lions Sponsored Camps (0359) 5148 8791 Email:camping@licola.org.au
Title of position:	Volunteer – house parent/assistant house parent or assistant activity leader or general duties at camps for disadvantaged children
Description of the purpose of the position:	Our camps are manned by volunteer personnel. Children are sponsored to the camps by Lions Clubs or welfare agencies
Description of the tasks involved:	Supervision of and interaction with children aged 8 – 11 years. Variety of activities covered
Description of the experience or skills or qualifications or personal qualities required to perform the position:	Care for children is paramount. Social welfare, outdoor education, first aid qualifications would be welcome. Swimming certificates useful (pool/river). Ability to work as part of as team. Range of activities includes high & low ropes, abseiling, canoeing, swimming, craft, music, archery, concerts, sports, mini hikes
Specific days and times when the volunteer will be required:	Camps are held for three separate weeks in January, and for one week during the 1 <sup>st</sup> term and 3 <sup>rd</sup> term school holidays. See list of dates on the website
An overview of training or orientation your organisation will provide to the volunteer:	Full day training involves familiarization with the project and general background and camp specific training with regard to volunteer responsibility and the camp program. Details of orientation days will be forwarded to all volunteers.
An overview of any reimbursements available to the volunteer:	None. Free transport to and from Licola, meals and accommodation are provided free of charge.
Anticipated tenure of the volunteer:	One week.

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Will the volunteer be required to undergo a Police Records Check?	Working with Children Check required (Victorian residents). Volunteers from other states should satisfy their State's requirements.
Will the volunteer be required to undergo a medical check?	No, but they would be expected to be of good health
Will the volunteer be required to perform any heavy lifting activities?	No
Is your organisation accessible by public transport?	No, but transport is provided free of charge from a number of pickup points (see brochures)
Is the volunteer required to have a driver's license?	No
Is the volunteer required to use their own vehicle for business on behalf of your organisation?	No
Are multiple volunteers required for this position?	Yes – many positions available
Is the position suitable for a volunteer aged under 18 years?	No, we require volunteers to be 18 or over

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